Valcom Paging Device Configuration Guide

Note: A single Anyphone line has a maximum concurrent call capacity of 4 calls. Hardware capacity should also be taken into consideration. This means that Valcom paging device can handle up to 4 concurrent calls.

1. Open the VIP-102B tool interface for the Valcom SIP enabled VIP device. This software would have come from Valcom.

2. When logged into the software choose the device on the left hand side and then click on SIP.

3. Enter the information into the below fields
   - Phone number – input DID of device
   - Description- can be any name
   - Authentication Name- In Admin Portal>Under the Users & Services section> click on Voice Services >Select the Numbers & Extensions tab and locate your SIP device by looking for a device type, Extension number or specific DID> Click on the SIP Configuration tab>SIP user name
   - Secret- In Admin Portal >> Under the Users & Services section >> click on Voice Services>Select the Numbers & Extensions tab and locate your SIP device by looking for a device type, Extension number or specific DID >> Click on the SIP Configuration tab >> SIP password
   - Realm- can leave blank
   - Primary SIP Server – In Admin Portal>Under the Users & Services section> click on Voice Services>Select the Numbers & Extensions tab and locate your SIP device by looking for a device type, Extension number or specific DID> Click on the SIP Configuration tab>SIP Domain
   - Port- 6060
   - Check the Register Box
   - Outbound Proxy: In Admin Portal >> Under the Users & Services section >> click on Voice Services >> Select the Numbers & Extensions tab and locate your SIP device by looking for a device type, Extension number or specific DID >> Click on the SIP Configuration tab >> Outbound Proxy
   - Outbound Port: 6060
   - SIP Port- 6xxx (Where xxx is equal to the three-character extension the line is provisioned with, provided by your cloud voice provider. In the example, it is 6106 – this denotes that the Valcom device is registered as extension 106 with your provider.)
   - Idle Timeout- 0 seconds
   - RTP port- 30000
   - Max Call Timer- 0 seconds
- **Night Ring Description** – When checked, this will activate the loud ringer. When it is unchecked, this will activate the auto answer PA system feature.

- **Audio Groups** – At least one default audio group should be selected; in this example it is defaulted to group 999.

4. After you input the settings you will then click on the arrow keys to update changed devices.

5. Device will then reset and become registered to the system.

6. After device is registered click on Relays and input either the phone number or extension for the paging device to connect to under the SIP auto dial.